

The Manager
 Hatton National Bank PLC

Date - DD / MM / YYYY

REQUEST LETTER FOR IMPORT LOAN-RE OFFER LETTER BEARING REF.NO.....
 DATED.....

Letter of Credit Number / Bill Number	
Bill Currency & Amount	

1. In terms of the above letter of offer, we hereby request you to grant me the following loan to retire the above listed bill/bills.

Loan Amount in figures	
Loan Amount in words	

2. I/we hereby undertake to repay the said loan within a period of days from the date of granting the loan for the aforesaid purpose, with interest thereon **as stipulated in the Offer letter above, or higher rate as may be fixed by the Bank** from time to time and computed from the date on which the said loan is made by you to me/us.

3. I/We confirm that all documents in relation to the above bill drawn on me /us remain at all times your property and will be released to me/us on trust only and that all such documents, the goods to which they relate and the proceeds of their sale will be held by me /us on trust for you and solely to your order and will be separated from and do not form part of my / our property.

4. I/we hereby undertake further that
 4.1 Notwithstanding any arrangement or writing to the contrary between yourselves and me/us. I/we hereby expressly agree that the aforesaid advance and interest shall be payable on demand.

4.2 At maturity of the Import Loan, I/We hereby authorize you to settle this Import Loan plus interest to the debit of my/our account no.

5 Any statement, extract, writing or other document showing the money owing by Me/Us to you under the loan and made out of the records or documents of the Bank and signed and certified by an authorized signatory of the Bank shall be and shall be deemed to be conclusive proof of the amount of our liability to the bank without any documents or vouchers being produced by the Bank.

6 I/ We hereby acknowledge and confirm that above mentioned loan , until repaid, will remain as a continuing liability on my/our part under the terms and conditions of the aforesaid letter of offer signed by me/us whereby the documents and/or goods to which the above mentioned bill relates are pledged to you as security.

Name :
 Address :

.....
 Signature

Name :
 Address :

.....
 Signature

For Office use only:

Description as to Security	Bond	Specifications as to the nature of the Credit Facility granted under the Offer Letter from which the drawdown is to be made
Mortgage No.....Dated.....		Whether it is an LC, Import Loan Facility, Export Bill discounting facility etc...
Interest Rate		