

Please use **BLOCK LETTERS**

(* - Mandatory Fields)

Date of Application *

D	D	M	M	Y	Y	Y	Y
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For Bank Use Only									
CIF									

COMPANY DETAILS

Business Registration No. *	
Company Name *	
Registered Address *	
Communication Address	
Business E-mail Address	
Phone Number	

CONTACT PERSON DETAILS

Contact Persons Name	
Mobile Number	Primary Phone

CONFIGURATION INFORMATION

REQUIRED MODULES *	Reporting & Analytics	Payments *	Bill Payments **	Maximum No. of Users to be added to the Profile *
Max Transaction Amount to be allowed (LKR)	* Enabled Payment Products: SLIPS, CEFTS, RTGS, WIB (Withing HNB Transfers), Telegraphic Transfers (Service/Trade TT's), DGC Payments, SLPA Cargo/Vessel/Entry-Permit Payments, IRD Payments., Pay-on-ID (Cash to Mobile), Payroll and EPF Payments. ** Enabled Bill Payment Products: Utility Bill Payments			

(If Max Transaction Amount is not mentioned, system default Max value will be applicable).

AGREEMENT TO TERMS & CONDITIONS

In witness whereof the Company doth in pursuance of a Resolution of the Board of Directors passed on

M	M	D	D	Y	Y	Y	Y
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 from the recorded minutes is annexed) affix its Common Seal/Place its Rubber Stamp hereunto at

Address

Address

 on this

Day

 day of

Month

Year

Please place the Company Common Seal / Rubber Stamp here

Director
D D M M Y Y Y Y

Director / Company Secretary
D D M M Y Y Y Y

VERIFICATION BY THE BRANCH

	EPF No.	Signature	Date
Checked by "B"			
Checked by "A"			

VERIFICATION AT CENTRALIZED OPERATIONS

	EPF No.	Signature	Date
Created by			
Verified by			
Audited by			

HNB Online Transaction Banking Facility (HNBTxB)

TO: Hatton National Bank PLC, No 479, T B Jaya Mawatha, Colombo 10, Sri Lanka.

Extract of the "Resolution" passed by the Board of Directors of
(Company Name) ("**Company**") on DD / MM / YYYY for availing Online Transaction Banking Facility ("**HNBTxB**") offered by Hatton National Bank PLC ("**HNB/Bank**") at the meeting held at (Address)

It is resolved that the Company do avail **HNBTxB** Products & Services on the terms and conditions as provided in the **HNBTxB** website www.hnbtxb.com ("**Website**") and the Corporate Onboarding Application ("**Form-A**") to be signed by any two Directors or a Director and the Company Secretary.

It is resolved, to obtain **HNBTxB** Products & Services as provided in the Website under the hand/s of any ('indicate No.) of the Board Delegated Signatories of the Company whose signature/s and name/s and NIC No. are given below,

SPECIMEN SIGNATURE	SPECIMEN SIGNATURE	SPECIMEN SIGNATURE	SPECIMEN SIGNATURE
Name:..... NIC No:	Name:..... NIC No:	Name:..... NIC No:	Name:..... NIC No:

Any changes to the appointment of the Board Delegated Signatories shall be duly notified by the Company to the bank by an Amending **HNBTxB** Board Resolution.

It is also resolved that the annexes marked **ANNEX I (ACCOUNT ONBOARDING INFORMATION)** and **ANNEX II (AUTHORIZATION MATRIX)** which forms part and parcel of the Corporate Onboarding Application ("**Form-A**") shall be applicable for the use of **HNBTxB**.

It is resolved that multiple copies of "**ANNEX-II**" shall be submitted by the Company if more than one Authorization Matrix is required for different Modules and/or Products under **HNBTxB**, and same will be communicated to the Bank.

It is resolved that any changes to the Authorization Matrixes shall be duly communicated to the Bank via an amending **HNBTxB** Board Resolution with relevant supporting documents required for such changes.

It is further resolved that, for any Account/s onboarded to **HNBTxB** subsequent changes made to account operating instructions as per the Mandate/s given by the Company shall not have any bearing on **HNBTxB** Users with "**Maker**" and/or "**View**" level access rights. Such **HNBTxB** User modification requirements or removal of "**Maker**" and/or "**View**" category **HNBTxB** User shall be duly notified by the Company to the Bank using the Modification Request Form ("**Form-E**") which shall be duly completed and authorized by any two Directors or a Director and the Company Secretary of the Company or by the Board Delegated Signatories nominated in **HNBTxB** Board Resolution.

It is hereby further resolved that the Bank is authorized to accept but not obliged to carry out any valid instructions given to it by **HNBTxB** Users of due to the existence of any lawful reasons. Further, the Bank shall not be responsible for any loss suffered by the Company for carrying out any valid instructions given to it by the Company at a given time notwithstanding that such instructions may conflict with or are in anyway inconsistent with any other valid instructions or authorizations given by the Company to the Bank.

It is resolved that the Company shall hold the Bank harmless and indemnified against all and any losses damages expenses costs or demands incurred or arising by reason of the Bank acting in terms of this Resolution, the Corporate Onboarding Application – Form A, B, C and E (as applicable).

It is resolved that the Company shall inform the Bank to make the necessary changes in **HNBTxB** Products & Services obtained by them and in the event of any changes in the Directors and/or Company Secretary and/or Board Delegated Signatories (as applicable) nominated in this **HNBTxB** Board Resolution and to obtain a confirmation from the Bank that the necessary changes have been given effect to.

It is resolved that this Resolution be communicated to the Bank and shall remain in force until an amending **HNBTxB** Board Resolution shall have been passed by the Company's Board of Directors and a certified copy thereof be delivered to the Bank and the Company shall obtain a confirmation from the Bank that such changes stipulated in the Amending Resolution has been given effect to.

Certified that the above is a certified true copy of the resolution passed on/...../..... by the Board of Directors and that it has been entered in the usual course of business in the minutes book of the Company and signed therein by the Chairman of the meeting/Company and is in accordance with the Memorandum and Articles of Association of the Company.

Please place the Company Rubber Stamp here

Director								Director / Company Secretary							
D	D	M	M	Y	Y	Y	Y	D	D	M	M	Y	Y	Y	Y

ACCOUNT ONBOARDING INFORMATION

(FORM-A) ANNEX – I

Company Name											

Please ensure to include Accounts required only for Online Banking Transactions or Viewing. Please use multiple copies of this Annex-I, if more accounts need to be added. All Inward Investment, Term Deposit & Loan Accounts will be Non-Transactional Accounts

LIST OF ACCOUNTS TO BE ONBOARDED												ACCOUNT TYPE				A/C	A/C Operation		(To Be filled by Branch)
Account Number												CA	SA	TD	LA	CCY	All Txn	Non Transactional	Account Scheme Code
1												<input type="checkbox"/>	<input type="checkbox"/>						
2												<input type="checkbox"/>	<input type="checkbox"/>						
3												<input type="checkbox"/>	<input type="checkbox"/>						
4												<input type="checkbox"/>	<input type="checkbox"/>						
5												<input type="checkbox"/>	<input type="checkbox"/>						
6												<input type="checkbox"/>	<input type="checkbox"/>						
7												<input type="checkbox"/>	<input type="checkbox"/>						
8												<input type="checkbox"/>	<input type="checkbox"/>						
9												<input type="checkbox"/>	<input type="checkbox"/>						
10												<input type="checkbox"/>	<input type="checkbox"/>						
11												<input type="checkbox"/>	<input type="checkbox"/>						
12												<input type="checkbox"/>	<input type="checkbox"/>						
13												<input type="checkbox"/>	<input type="checkbox"/>						
14												<input type="checkbox"/>	<input type="checkbox"/>						
15												<input type="checkbox"/>	<input type="checkbox"/>						
16												<input type="checkbox"/>	<input type="checkbox"/>						
17												<input type="checkbox"/>	<input type="checkbox"/>						
18												<input type="checkbox"/>	<input type="checkbox"/>						
19												<input type="checkbox"/>	<input type="checkbox"/>						
20												<input type="checkbox"/>	<input type="checkbox"/>						
21												<input type="checkbox"/>	<input type="checkbox"/>						
22												<input type="checkbox"/>	<input type="checkbox"/>						
23												<input type="checkbox"/>	<input type="checkbox"/>						
24												<input type="checkbox"/>	<input type="checkbox"/>						
25												<input type="checkbox"/>	<input type="checkbox"/>						
26												<input type="checkbox"/>	<input type="checkbox"/>						
27												<input type="checkbox"/>	<input type="checkbox"/>						
28												<input type="checkbox"/>	<input type="checkbox"/>						

We hereby authorize and request the Bank to onboard above stated Company accounts for Online Transaction Banking operations.												To be verified by Branch																			
												Total No. of Accounts to be onboarded																			
												We hereby confirm having checked the accuracy of above stated account numbers to be onboarded to HNBTxB Transaction Banking solution.																			
												<i>Please place the TB Rubber Stamp</i>																			
Board Delegated Authorized Signatory						Board Delegated Authorized Signatory						Authorised Signature & EPF No.				Authorised Signature & EPF No.															
D	D	M	M	Y	Y	Y	Y	D	D	M	M	Y	Y	Y	Y	D	D	M	M	Y	Y	Y	Y	D	D	M	M	Y	Y	Y	Y
Please place the above two signatures on the Company Rubber Stamp																															

