CRD 77

# HATTON NATIONAL BANK PLC

**Reg No. PQ82**

## Lease Application Form (Individual / Joint)

(Please Use Block Capitals)

The Manager……

**GENERAL INFORMATION**

**NAME IN FULL : MR/MRS/MS/DR**

**NIC NUMBER :** | **RESIDENTIAL TEL NO.**

**DL/PASSPORT:** | **OFFICE/MOBILE NO.**

**MARITAL STATUS:** | **NO OF DEPENDENTS:** | **QUALIFICATIONS:**

**RESIDENTIAL ADDRESS:**

**DATE OF BIRTH:** _ _ / _ _ / _ _ _ _ (DD MM YYYY) | **HNB A/C No:**

**NAME OF EMPLOYER & ADDRESS (IF ANY):**

**NATURE OF PROFESSION:** | **DESIGNATION:** | **DATE JOINED:** _ _ / _ _ / _ _ _ _ (DD MM YYYY) | **NET INCOME:** Rs ……

**NAME OF PREVIOUS EMPLOYER & ADDRESS (IF ANY)** | **PREVIOUS WORK EXPERIENCE** ☐☐ **Years &** ☐☐ **Months**

**EXISTING BANKING & FINANCIAL FACILITIES**

Please mark with (√) as appropriate (**L** – Leasing / **H** - Hire Purchase / **T** – Term Loan / **O** - Other)

| Name of Company / Bank | Type of Facility | | | | Amount Obtained | Amount Outstanding | Monthly Repayment | Security |
|---|---|---|---|---|---|---|---|---|
| | **L** | **H** | **T** | **O** | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

**GENERAL INFORMATION OF JOINT BORROWER**

(Please Use Block Capitals)

**NAME IN FULL : MR/MRS/MS/DR**

**NICNUMBER :** | **RESIDENTIAL TEL NO.**

**DL/PASSPORT:** | **OFFICE/MOBILE NO.**

**MARITAL STATUS:** | **NO OF DEPENDENTS:** | **QUALIFICATIONS:**

**RESIDENTIAL ADDRESS:**

**DATE OF BIRTH:** _ _ / _ _ / _ _ _ _ (DD MM YYYY) | **HNB A/C No:**

**NAME OF EMPLOYER & ADDRESS (IF ANY):**

**NATURE OF PROFESSION:** | **DESIGNATION:** | **DATE JOINED:** _ _ / _ _ / _ _ _ _ (DD MM YYYY) | **NET INCOME:** Rs ……

**NAME OF PREVIOUS EMPLOYER & ADDRESS (IF ANY)** | **PREVIOUS WORK EXPERIENCE** ☐☐ **Years &** ☐☐ **Months**

**EXISTING BANKING & FINANCIAL FACILITIES**

Please mark with (√) as appropriate (**L** – Leasing / **H** - Hire Purchase / **T** – Term Loan / **O** - Other)

| Name of Company / Bank | Type of Facility | | | | Amount Obtained | Amount Outstanding | Monthly Repayment | Security |
|---|---|---|---|---|---|---|---|---|
| | **L** | **H** | **T** | **O** | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

**INSURANCE**

Motor Insurance to be arranged by HNB General Insurance ☐

**ASSET TO BE LEASED**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| TYPE OF ASSET | ☐ | VEHICLE | ☐ | EQUIPMENT | ☐ | MACHINERY | ☐ |
| CONDITION | ☐ | BRAND NEW | ☐ | RECONDITION | ☐ | USED | ☐ |

| Supplier | Lease Amount (Excluding VAT) | Lease Period |
|---|---|---|
| | | |
| | | |
| Location of vehicle / Equipment / Machinery : | | |

**ADDITIONAL SECURITY INFORMATION**

**GUARANTOR – 1**

**Name in full : Mr/Mrs/Ms/Dr**

**Residential Address :**

**DATE OF BIRTH:** __/__/____ (DD MM YYYY)

**HNB A/C No:**

| | | | | | |
|---|---|---|---|---|---|
| NIC No. | | Tele: | | Mob: | |
| Occupation : | | | | | |
| Name of Employer: | | | | Date joined: | |
| Income | Salary | Allowance: | | Other: | |
| Liabilities : | | | | | |

**GUARANTOR – 2**

**Name in full : Mr/Mrs/Ms/Dr**

**Residential Address :**

**DATE OF BIRTH:** __/__/____ (DD MM YYYY)

**HNB A/C No:**

| | | | | | |
|---|---|---|---|---|---|
| NIC No. | | Tele: | | Mob: | |
| Occupation : | | | | | |
| Name of Employer: | | | | Date joined: | |
| Income | Salary | Allowance: | | Other: | |
| Liabilities : | | | | | |

ANY OTHER SECURITY :

**(DISCLOSURE OF ALL FACTS RENDER A SPEEDIER SERVICES)**

**DECLARATION**

I/We hereby declare that the above information is true and correct and that you reserve the right to reject the Application at your sole discretion standing any reason therefore.

Name :……. Signature :…….

Name :……. Signature :…….

Date : __/__/____ (DD MM YYYY)

**DOCUMENTS TO BE SUBMITTED WITH APPLICATION FORM**

Please submit your application together with the documents marked (√) as indicated below.

- ☐ Bank statements for the last 6 months (Operating with other banks)
- ☐ An affidavit giving Applicant's assets. (Proper assets to be declared as per bank format)
- ☐ An affidavit giving Guarantor's assets. (Proper assets to be declared as per bank format)
- ☐ Documentary evidence to prove applicant's repayment capacity.
- ☐ Performa Invoice / Quotation from supplier.
- ☐ If additional security offered appropriate documents.
- ☐ Valuation report from a reputed valuer acceptable to the bank.
- ☐ Photocopies of NIC/Passport/Driving Licenses of the Lessee and Guarantors.
- ☐ Employer Confirmations of the Lessee and Guarantors
- ☐ 3 resent Salary slips of the Lessee and Guarantors